

04	Calendar of events for Fresh/Additional Course/ Increase in intake:	
	(1)	Availability of application forms in RGUHS website www.rguhs.ac.in : 02.01.2025
	(2)	Last date of submission of duly filled in application form (Two copies) along with the soft copy in Pen Drive (In single PDF file) and online receipt of affiliation fee paid to the Registrar, RGUHS in person. 13.01.2025
05	Latest Guidelines of respective apex bodies shall be followed for establishment of New Colleges / Additional Courses/Increase in intake of Under Graduate & Post Graduate courses.	
06	Increase in Intake will not be granted to the Institution in which first batch of students have not passed out.	
07	The college shall be eligible to apply for Post Graduate course in respected subject specialty only when one undergraduate batch passes out and necessary eligibility criteria specified in the ordinance are fulfilled.	
08	College must submit the following documents if the college is applying for fresh / increase / change of address in addition to the regular application forms:	
	(A) If applying for fresh affiliation:	
	(i) Name of the Trust, Year of Registration	Trust shall be minimum 3 years old having minimum 15 lakhs balance per year in the Trust Account and audit report of last three years to be submitted.
	(ii) Trust Resolution / Trust Deed (Enclose copy)	Objective of the trust must include developing Educational institutions
(iii) Land documents of building	Certified copies of land related documents obtained from competent authorities to be submitted such as Sale deed/Leased deed, RTC, Khata Extract, Tax paid receipt Certified copies of building related documents obtained from competent authorities to be submitted such as building is on the same land of the Trust, Building plan approved by competent authority, Building	

		completion/occupancy certificate, up-to-date tax/khata certificate, Built-up are details as per Apex body / RGUHS norms
	(iv) Infrastructure	<p>Hospital - Own hospital with hospital in the name of Registered Trust / Society, Name of the Owner, Bed Strength – Karnataka State Pollution Control Board Certificate / Karnataka Private Medical Establishment Act Certificate. In case of Urban area, permission from town Muncipal along with KPME applied.</p> <p>In case of Rural area, permission from town Gram Panchayat along with KPME applied.</p> <p>(The Documents to be enclosed)</p> <p>OPD / IPD / Surgeries per day – Statistics to be submitted same as above</p> <p>The requirement for Dental chairs and equipment is as per Apex body norms.</p> <p>The hospital shall be in the name of the Trust/Trustees with minimum 100 beds or as per the norms of the respective Apex body norms.</p>
	Faculty details as per Apex bodies and Ordinance.	Documents related to Minimum number of teachers as prescribed by the apex body/RGUHS guidelines.
	(B) If applying for Increase in intake:	<p>(i)One batch of students should have completed the course to apply for enhancement of seats in a particular course. (RGUHS affiliation copy/ copy of Govt order to be enclosed)</p> <p>(ii)Pass percentage of final year of previous two batches to be submitted to apply for enhancement of seats.</p>
	(C) If applying for Change of Address:	<p>Following to be submitted in addition to above documents in addition to documents mentioned above:</p> <p>(i)Affidavit regarding submission of document attested by the notary and change of address in the name of registered trust/society.</p>

		<p>(ii) Consent of clinical facilities in the new Address</p> <p>(iii) Distance of clinical facilities from the college building (If not in campus)</p> <p>(iv) Trust resolution regarding change of address.</p>
09	<p>Application for grant of fresh affiliation shall be accompanied with the following undertakings as per the provisions stipulated in the "statutes governing the conditions under which colleges may be affiliated to the University" (In Rs.100 Bond paper notarized).</p>	
	<p>a) That the college is under the management of a registered body (Registered under Societies Registration Act or any other law) with a properly constituted governing council.</p> <p>b) That the total number of members of the governing body will ordinarily be not more than Fifteen (15).</p> <p>c) That the strength and qualification of the teaching staff will be in conformity with the intake fixed by the University and the respective All India Council which is the apex body.</p> <p>d) That the conditions governing the tenure and salary of the teaching staff will be in conformity with the Service Regulations framed by the University from time to time in this behalf and will not be changed to their detriment without the prior approval of the University.</p> <p>e) That the buildings / hospital in which the college is to be located will be lit and ventilated, and that there is in the college buildings accommodations adequate for the number and strength of the classes.</p> <p>f) That due provision will be made for a Library and Library facilities. Any suggestion made by the Local Inquiry Committee must be put into effect at the earliest.</p> <p>g) That the college rules fixing the fees shall be as per the norms fixed by the Government from time to time if any to be paid by the students will not be so framed as to involve unfair competition with any existing college or Institute in the same place or neighborhood, or as would be injurious to the interests of education, provided that the fee levied by the Institution will not be less than the standard fees prescribed for the course by the University and not, in any case, more than twice the standard fees.</p> <p>h) That due provisions will, so far as circumstances permit, be made for the residence of the Principal and Teaching Staff in or near the College or Institute or the place provided for the residence of students.</p>	

	<p>i) That after affiliation being granted all changes affected in the management, teaching staff and all other changes affecting the conditions and terms of affiliation will forthwith be reported to the Syndicate.</p> <p>j) That any scheme of compulsory provident fund etc., laid down by the Government / University will be implemented by the management.</p> <p>k) That the college shall conduct in a disciplined and orderly manner any University Examination which may be assigned to it as an examination center by the University, and shall abide by the directions and rules issued in this regard by the University. Any failure to comply with the same will make the College liable for such disciplinary action as may be considered essential by the University and including initiation of proceedings for purpose of for purpose of disaffiliation to such a college.</p> <p>l) Provided that nothing contained in clauses (a) (d) (i) and (j) will be applicable to applications made by Government.</p>
10	The details of the courses offered by RGUHS and Application form are available on RGUHS official website www.rguhs.ac.in
11	All applications shall be submitted as per new proforma prescribed. The applications submitted in the old proforma will not be considered.

(Approved through E-Office No.80259)

REGISTRAR


Copy to:

1. PA to Vice Chancellor, Registrar, Registrar (Eva) and Finance Officer.
2. All Officer's of RGUHS.
3. System Analyst for hosting on RGUHS Website.
4. Office copy.